



TUITION AND EVENTS

LP Music Tuition | Unit 16Q Top Barn Business Centre, Holt Heath, Worcester, WR6 6NH

2023-2024

STUDIO POLICY

These simple guidelines are what keep the studio running smoothly and effectively, and ensure that all students receive the equal attention they deserve.

MONTHLY PAYMENTS

- The monthly payment amount is divided evenly between the 12 months from lesson commencement, and reserves a specified time slot with your tutor each week. The tuition fee is the same whether there are 5 or 2 scheduled lessons in a given month.
- Payments will be made by bank transfer on the 1st of each calendar month in advance of lessons. Late payments will incur a 10% late fee.
- Fees cover the cost of tuition, studio events and resources. Optional events and materials (such as competitions, festivals, books, and exams) will be paid for by the student/parent.

QUARTERLY PAYMENTS

- There are four quarters as follows: January to March, April to June, July to September, and October to December.
- Payments will be made before the start each quarter by bank transfer. Late payments will incur a 10% late fee.
- Fees cover the cost of tuition, studio events and resources. Optional events and materials (such as competitions, festivals, books, and exams) will be paid for by the student/parent.

SCHEDULE

- Lessons are scheduled at a mutually agreed time when the student commences lessons, and each calendar year thereafter. If a student/parent wishes to change their lesson time mid-year this can be discussed on a case-by-case basis, however, this is subject to availability and cannot be guaranteed.
- Children can also participate in 2 concerts and up to 3 group workshops per year. There is no additional fee for these but registration is required.

MISSED LESSONS

- If a student is not able to attend their lesson they should inform the tutor by text or email with as much notice as possible. If the student is too unwell to attend a face-to-face lesson but is well enough to partake in an online lesson, this will be accommodated where possible (notice of this will need to be provided to the tutor in advance of the scheduled lesson).
- There are six flex weeks accounted for in the tuition fee as follows:
 - Two weeks for Christmas/New Year studio closure;
 - Two weeks for tutor holiday (time off will be taken at the teacher's discretion);
 - Two weeks for student holiday.
- If for any reason the teacher has to cancel more than two lessons in the year, s/he will offer a make-up lesson at a different time, or if a suitable time can not be arranged, we will refund the fee.
- In the case of inclement weather or other risky circumstances, lessons will be conducted online.
- NO other missed lessons will be made up or refunded.

PUNCTUALITY

- In the case of lessons at the studio, if a student is late this simply takes time out of the lesson, i.e. the lesson will start when the student arrives and will still finish at the usual time.
- For lessons at the student's home, if the student is not there at the scheduled start time, the teacher will wait outside the house for a maximum of 5 minutes. If the student arrives within this time the lesson will proceed as normal, and will still finish at the scheduled time.

CANCELLATION

- If you wish to permanently cancel your tuition with LP Music Tuition, you must provide one calendar month's written notice.

STUDIO FEES

LESSONS AT LP MUSIC TUITION OR ONLINE

	SOLO LESSONS (60 MINUTES)	SOLO LESSONS (45 MINUTES)	SOLO LESSONS (30 MINUTES)
QUARTERLY*	£410.40	£307.80	£205.20
MONTHLY	£144	£108	£72

LESSONS AT YOUR HOME**

	SOLO LESSONS (60 MINUTES)	SOLO LESSONS (45 MINUTES)	SOLO LESSONS (30 MINUTES)
QUARTERLY*	£456	£342	£228
MONTHLY	£160	£120	£80

* Quarterly payments include a 5% discount. This has already been applied to the rates above.

** This fee applies to addresses within a **10 mile** radius of LP Music Tuition. Addresses beyond a 10 mile radius may still be accommodated with an additional fee.

To book yours/your child's place, please complete the form below and return to us at:
info@lpmusictuition.co.uk

If you have any questions or queries, you can contact us by any of the following ways:

Phone: 07545619001

Email: info@lpmusictuition.co.uk

Facebook: Please like and follow us on Facebook for updates and information about upcoming events:
<https://facebook.com/LPMusicTuitionAndEvents>

Pupil Full Name: _____

Date of Birth: _____

Instrument(s) (please circle): Piano / Vocals / Music Theory (group)

Lesson Duration (please circle): 30-minutes / 45-minutes / 60-minutes

Preferred Payment (please circle): Monthly / Quarterly

Any special requirements / Medical Conditions / Allergies / Medication:

Parent Full Name: _____

Parent Contact Number: _____

Parent Email Address: _____

By signing this form, I agree to the terms stated above:

Parent Signature: _____

Date: _____